# SUBMIT THE FINAL VERSION TO INFO@WORNUMFAMILY.COM

# TO BE DISTRIBUTED VIA EMAIL AND POSTED ON THE WEBSITE

[X]th Wornum Reunion Est. 1978

# “[Slogan]”

# ***Welcome Letter***

# Greetings Family!

It is the honor and privilege of the [State] Chapter to invite you to the [Year] Wornum Family Reunion. [Insert blurb – example: While it has been a long time coming, we have an even greater appreciation for the labor of love that has enabled our reunion to continue for forty-five years! It’s a testament and a testimony to the strength of our bond and our commitment to focus more on what we have in common rather than what potentially separates us].

[Insert blurb – example: The pandemic has caused many of us to reflect on the alienation and isolation faced by many in our nation, our families, and even our own homes; we are so thankful to have this opportunity to gather and to host you
**[Reunion dates]**. [Insert blurb – example: Our theme for the [Year] reunion is [***“Slogan”***]as we feel it well represents our past, present, and future and anchors us as a family unit. We hope you are anticipating this reunion as much as we are and are ready to have a great time in Massachusetts!!]

The [State] Chapter is working diligently to ensure the reunion is a success, fundraising to reduce costs and increase participation, exploring activity options that are inclusive of everyone, which will be outlined in the itinerary at a date closer to the reunion. The reunion will be held at the [Hotel], a beautiful hotel that is near downtown [City] which permits everyone to visit the city and take in the sights at their leisure!

We encourage you to register for the reunion ASAP, the **Deadline is [Date]. (NO REFUNDS)**

***Questions regarding the reunion (registration and/or hotel)?***

Please visit us at <https://www.wornumfamily.com/reunion> or contact via email at [Chapter email address].

***Questions regarding the website/platform?***

# To learn about the platform and how to join the team: <https://www.wornumfamily.com/wornumconnectionplatform>. Contact via email at Info@WornumFamily.com.

 ***Hotel & Registration Information***

**Hotel Information:**

Feel free to visit the website and **reserve your** **hotel room online:** [**https://www.wornumfamily.com/reunion**](https://www.wornumfamily.com/reunion)

[Hotel Name] | [Address]
Phone: [Number] | Hotel Check-in [Time] | Check-out [Time]
Rate: Standard Double Suite = [$] (tax not included)
Rate: Standard King Suite = [$] (tax not included)

\***If all hotel rooms are booked** please contact [Chapter email] to get information regarding the over flow hotel to make reservations at the other hotel.
 **Registration Information:**
Feel free to visit the website to **register online**: [**https://www.wornumfamily.com/reunion**](https://www.wornumfamily.com/reunion)We encourage you to register for the reunion ASAP, the **Deadline is [Date] (NO REFUNDS)**.
\*For questions regarding late registration, please contact the [State] Chapter at [Chapter email].

For those who desire to manually register, there is also a PDF registration form that may be emailed in or printed out and mailed in along with the payment. The printable form is available on the on the website page noted above as well.

The fee for family members [ ***0 - 6 years old is free*** ] (but still need to be listed on the form), members [ ***7 - 17 years old is $*** ] and family members [ ***18 and over is $* ].**

**Optional: Payment Plan**
Payment deadlines are as follows and can be applied to both online and mail in registration methods:

Registrant (Age X - X): [$Amount]

1st payment: [$due by Date]

Final Payment: [$ due by Date]

Registrant (Age 18+): [$Amount]

1st payment: [$due by Date]

Final Payment: [$due by Date]

Please note the following [Edit information below as needed]:

* The registration fee includes the following: Daily Breakfast (6am – 10am), Friday Evening - Hospitality Food & Beverages; Saturday Snacks & Beverages; and Saturday Evening Banquet Dinner.
* We do not have a breakdown of fees and will not offer refunds/partial refunds if you are unable to attend all the entire weekend of events.
* Registration does NOT include T-shirts and must be purchased separately.

**Slideshow at Banquet - Photos & Announcements:**
We would also like for you to list family members' achievements such as marriage, graduation, etc. Please provide brief details of event. We would also like to remember our deceased loved ones that have transitioned since our last reunion. If you would like your loved one included in this slideshow, please provide us with a picture including their full name, birth date & death date.

Deadline for picture submissions [Date]

Please email pictures and detailed information regarding the event to: [Chapter email address]

**Sharing Photos – Post on Social Media & Email Photos:**
 We will post pictures that are shared via social media and email on the website on the gallery page after the reunion.

Instagram: <https://www.instagram.com/wornum/> - Follow IG Page @Wornum - Hashtag#WFR[Year]Facebook Page: <https://www.facebook.com/WORNUM/>

Email Pictures: Info@WornumFamily.com.

***Questions regarding the reunion (registration and/or hotel)?***

 Please visit us at <https://www.wornumfamily.com/reunion> or contact via email at [Chapter email address].

***Questions regarding the website/platform?***

#  To learn about the platform and how to join the team: <https://www.wornumfamily.com/wornumconnectionplatform>.  Contact via email at Info@WornumFamily.com.

Sincerely,

[State] Chapter & Wornum Connection Committee

[State] Chapter President – [Name]

[State] Chapter Vice President – [Name]

[State] Chapter Treasurer – [Name]

[State] Chapter Secretary – [Name]

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[X]th Wornum Reunion Est. 1978

# “ [Slogan] ”

***Registration Form***

 **Registration Information:**

Feel free to **register online using the link instead of the mail-in option:** [**https://www.wornumfamily.com/reunion**](https://www.wornumfamily.com/reunion)If you have questions regarding the reunion, contact the **[State] Chapter at** **[Chapter email address].**
To learn about **payment plan option and the items included in the registrations fee**, please refer to the welcome letter/info letter which is located on the website noted above.
**Slideshow at Banquet -** Photos & Announcements:Life events, achievements, births, and deaths.

Please email pictures and detailed information regarding the event to: [Chapter email address]
We encourage you to register for the reunion ASAP, the **Deadline is [Date]. (NO REFUNDS)**

|  |
| --- |
| **Contact Person** |
| ***Full Name:***  |  |
| ***Address 1 (#, Street, Apt #):*** |  |
|  ***Address 2 (City, State):***  |  |
| ***Home Phone Number:*** |  |
| ***Cell Phone Number:*** |  |
| ***Email Address:***  |  |

**Please see the options below when selecting the Dinner Option:**

 ***Choice #1 | [Dish Name]*** [Details of full meal]

***Choice #2 | [Dish Name]*** [Details of full meal]

***Choice #3 | [Dish Name]*** [Details of full meal]
***Choice #4 | [Dish Name]*** [Details of full meal]

|  |
| --- |
| **Registrants** |
| *Please note: Age: The Age of the individual should be recorded below as their projected age on date [Reunion date]**Ages 0 – 6: Leave selection empty, as a kid’s meal will be offered.*  |
|  *Full Name (1):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (2):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (3):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (4):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (5):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (6):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (7):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (8):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (9):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |
|  *Full Name (10):*  |  |
|  *Age:*  |  |
|  *Dinner Selection:*  |  |

*Please note: Registration may not exceed 10 people*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Price** | **# People/Quantity** | **Sub Totals** |
| Communication Fee (Must Add to Total) |  |  | [$] |
| Registration (Age 0 to 6) | $0 |  | $0.00 |
| Registration (Age 7 to 17) | [$] |  |  |
| Registration (Age 18+) | [$] |  |  |
| T-Shirt: Child Small (Size 2 to 4) | [$] |  |  |
| T-Shirt: Child Medium (Size 6 to 8) | [$] |  |  |
| T-Shirt: Child Large (Size 10 to 12) | [$] |  |  |
| T-Shirt: Child Extra Large (Size 14 to 16) | [$] |  |  |
| T-Shirt: Adult Small  | [$] |  |  |
| T-Shirt: Adult Medium  | [$] |  |  |
| T-Shirt: Adult Large  | [$] |  |  |
| T-Shirt: Adult Extra Large  | [$] |  |  |
| T-Shirt: Adult 2X Large  | [$] |  |  |
| T-Shirt: Adult 3X Large  | [$] |  |  |
| T-Shirt: Adult 4X Large | [$] |  |  |
| T-Shirt: Adult 5X Large | [$] |  |  |
| T-Shirt: Adult 6X Large | [$] |  |  |
| T-Shirt: Adult 7X Large | [$] |  |  |
|  |  |  |  |
| **TOTAL DUE**  | Add Sub Totals & Enter Total 🡪 |  |
| Please Circle Payment Method:  | Check/ Money Orders | Zelle |
| Enter the Full Name of person on Check, Money Order or owner of the Zelle Account  |  |  |

**Please either E-Mail the Registration form to [Chapter email address]** **or Mail to the address below.**

 **Payment Options:**Check, Money Order, or Zelle to [Zelle email address]Checks/Money Orders Made Payable to: Wornum Family Reunion

Mailing Address: [Contact Name | Address]

**Optional: Payment Plan:** Can be used for both online and mail in registration methods:

Registrant (Age X - X): [$Amount]

1st payment: [$due by Date]

Final Payment: [$ due by Date]Registrant (Age 18+): [$Amount]

1st payment: [$due by Date]

Final Payment: [$due by Date]